

**GRASS LAKE**  
**COMMUNITY SCHOOLS**  
*Individual excellence inspired by tradition and innovation*  
899 South Union Street • Grass Lake, Michigan 49240  
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**Grass Lake Community Schools**  
**Organizational Meeting of the Board of Education**

Monday, January 13, 2020  
7:00 p.m.

George Long Elementary  
Library/Media Center

**BOARD MEMBERS PRESENT**

Tim Waskiewicz  
Kimberly Seaburg  
Eric Burk  
Amy Humbarger  
Janey Bisard  
Kyle McClure  
Jonathan Claussen

**ADMINISTRATORS**

Ryle Kiser  
Doug Moeckel  
Jeanene Satterthwaite  
Michelle Clark  
Brian Thompson  
Ben Learned

**GUESTS - 5**

**PRESIDING OFFICER:**

Amy Humbarger, President

Certified Correct

Jonathan Claussen, Secretary

Submitted by Debbie Brady

**Grass Lake Community Schools**  
**Organizational Meeting of the Board of Education**

Monday, January 13, 2020  
7:00 p.m.

Grass Lake High School  
Library/Media Center

1. Call to Order

The meeting was called to order by Superintendent Kiser at 7:00 p.m. followed by the Pledge of Allegiance and a Moment of Silence.

2. Approval of Agenda

Moved by Member Waskiewicz, supported by Member Burk, to accept the Organizational Meeting agenda as presented. All present voted Aye. Motion Carried.

3. Election of Officers

Dr. Kiser asked for nominations for President.

Motion by Member Waskiewicz, to nominate Kimberly Seaburg for President.

Motion by Member Claussen, to nominate Amy Humbarger for President.

Comments by Member Waskiewicz to ask the members to consider their vote carefully.

There were no other nominations. The members voted their choice by roll call:

Member Waskiewicz – Kimberly Seaburg

Member Burk – Amy Humbarger

Member Claussen – Amy Humbarger

Member McClure – Amy Humbarger

Member Humbarger – Amy Humbarger

Member Seaburg – Kimberly Seaburg

Member Bisard – Amy Humbarger

Amy Humbarger was elected to the office of President.

President Humbarger took over running the meeting and asked for nominations for Vice-President.

Motion by Member Claussen, to nominate Kyle McClure for Vice-President.

There were no other nominations. The members voted their choice by roll call:

Member Waskiewicz – no vote  
Member Kyle McClure – Kyle McClure  
Member Jonathan Claussen – Kyle McClure  
Member Eric Burk – Kyle McClure  
Member Kimberly Seaburg – no vote  
Member Amy Humbarger – Kyle McClure  
Member Janey Bisard – Kyle McClure

Kyle McClure was elected to the office of Vice-President.

President Humbarger asked for nominations for Secretary.

Motion by Member Humbarger, to nominate Jonathan Claussen for Secretary.

There were no other nominations. The members voted their choice by roll call:

Member Waskiewicz – Jonathan Claussen  
Member McClure – Jonathan Claussen  
Member Burk – Jonathan Claussen  
Member Bisard – Jonathan Claussen  
Member Claussen – Jonathan Claussen  
Member Humbarger – Jonathan Claussen  
Member Seaburg – Jonathan Claussen

Jonathan Claussen was elected to the office of Secretary.

President Humbarger asked for nominations for Treasurer.

Motion by Member Seaburg, to nominate Janey Bisard for Treasurer.

There were no other nominations. The members voted their choice by roll call:

Member Waskiewicz – Janey Bisard  
Member Seaburg – Janey Bisard  
Member Burk – Janey Bisard  
Member Bisard – Janey Bisard  
Member Claussen – Janey Bisard  
Member McClure – Janey Bisard  
Member Humbarger – Janey Bisard

Janey Bisard was elected to the office of Treasurer.

4. Revised Committee Assignments

Athletic Committee – Janey Bisard, Eric Burk, Kyle McClure

Budget Committee – Janey Bisard, Kimberly Seaburg, Timothy Waskiewicz

Buildings and Grounds Committee – Jonathan Claussen, Kyle McClure, Timothy Waskiewicz

Policies and Personnel Committee – Janey Bisard, Amy Humbarger, Kimberly Seaburg

Support Services Committee – Eric Burk, Kyle McClure, Kimberly Seaburg

Technology Committee – Eric Burk, Jonathan Claussen, Timothy Waskiewicz

Jackson County School Board Rep. – Tim Waskiewicz, Alternate – Kyle McClure

Legislative Liaison – Kimberly Seaburg, Alternate – Janey Bisard

Educational Foundation Rep. – Kimberly Seaburg

Partnership Liaison – Janey Bisard, Alternate – Kimberly Seaburg

5. Name Signatures for Financial Institutions

Moved by Member Seaburg supported by Waskiewicz, to approve the named signatures for the financial institution accounts as presented:

**General Fund Savings** - (Superintendent and Business Manager)

**General Fund Checking** - (Superintendent, Board President, and Board Treasurer)

**Debt Retirement** – (Superintendent, Board President, and Board Treasurer)

**Payroll** - (Superintendent, Board President, and Board Treasurer)

**Cafeteria** - (Superintendent, the Administrative Assistant and the Business Manager)

**Athletics** - (Superintendent, Administrative Assistant, Athletic Director, and Business Manager)

**Student Activities** – (Superintendent, the Administrative Assistant or Business Manager)

**Flexible Spending** - (Superintendent, Board President, and Board Treasurer)

All present voted Aye. Motion Carried.

6. Adjournment

Business complete, meeting was adjourned at 7:15 p.m.